



The Rural Municipality of Hanover

Is accepting applications for the position of

Recreation Programmer

Duties:

The successful candidate will be a programming coordinator and also be responsible to manage the booking, maintenance, and financial aspects within the Recreation department.

This job requires you to be well organized, have a keen eye for detail, and have excellent communication skills. The position is based on 40 hours/week and may require you to flex your time. Duties include all aspects of facility usage including rentals and coordination of services, program implementation, supervision of staffing in facilities, reporting to volunteer boards, and special recreation projects.

Qualifications:

- Post-Secondary education in recreation or equivalent experience;
- Two or more years' experience in a community setting as a Recreation Professional;
- Access to personal transportation;
- Ability to supervise;
- Knowledge of first aid and workplace safety;
- Ability meet deadlines and to work independently;

Compensation:

The Rural Municipality of Hanover will provide a competitive wage to the successful applicant according to municipal salary grid and based on qualifications and experience.

Please apply in writing or email, clearly indicating which position you are applying for, by **Friday, June 16, 2023, at 4:00 pm to:**

Human Resources
Rural Municipality of Hanover
28 Westland Drive
Mitchell, MB, R5G 2N9
EMAIL – hr@hanovermb.ca

The RM of Hanover wishes to thank all candidates for their interest but only those selected for further consideration will be contacted.